**Chemical Sources Association, Inc.**

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**csa**

**CHEMICAL SOURCES ASSOCIATION’S Annual Roundtable**

**Tuesday, May 17, 2011**

**Sheraton Newark Airport Hotel**

**128 Frontage Road, Newark, NJ**

**We have a limit of 25 exhibitors. To be assured a table, register early!**

**Registration for CSA Members: $275**

**Non-members: $585 (CSA will apply $300 applied to next year's new membership)**

**NOTE: FEES INCLUDE REGISTRATION FOR 1 EXHIBITOR/ATTENDEE**

1. **Prior Notice of Products**

* We will insist that you provide a general list of products you intend to show.  This will enable us to list these **prior** to the **Roundtable** allowing attendees to decide how they want to allot their time.  This is of utmost importance to our attendees.
* We will be **strictly** monitoring the use of **high-odor** products.  We reserve the right to ask you to cease showing any products found to be intensely **high-odor**.
* There will not be availability to electricity.

1. **Registration**

* In addition to registering for your table, **each Exhibitor must also register as an attendee.**

1. **Table Location**

* Prompt reply will assure you of a table reservation, but will not dictate table location.  Table assignment will be done to separate competing companies/products – and possible odors.

1. **Table Set-up**

* Company table covers are allowed, but standing displays are **not** allowed.

The **schedule** for the day is as follows. Please note each session is 20 minutes.

**9:00 – 10:00 A.M. – Registration and set-up**

**10:00 A.M. – 12 Noon - 20 minute sessions**

**12 Noon – 1:15 P.M. – Lunch**

**1:30 – 3:00 P.M. – 20 minute sessions**

**3:00 – 3:15 P.M. – Afternoon Break**

**3:30 – 4:30 P.M. – 20 minute sessions**

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